

---

# KIRKSVILLE CITY COUNCIL REPORT

---

**Council Meeting Date:** September 19, 2011

**Agenda Item:** 7

**Report Prepared by:** Melanie Smith, Assistant City Manager

**Recommended Motion:** To approve a proposal from Riggs Recreation Equipment for the purchase and installation of playground equipment at Memorial Park.

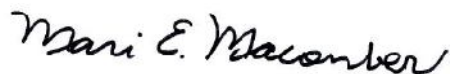
**Background:** The Capital Improvement Plan includes the renovation of Memorial Park, including the replacement of the playground. In November 2009 the City applied for a Missouri Department of Natural Resources Land & Water Conservation Fund grant to help with the expenses of the renovation. In April 2010 we were notified that our project had been recommended to the National Park Service (NPS) for approval.

This is the same type of grant that the City received to do the Skate Park. The grant is for \$35,000 with a match of cash and/or in-kind labor of \$44,000. This project will include replacement of the playground equipment and impact material; paved parking area and landscaping. This grant program requires a local match of 55% and those funds have been budgeted in the Community Services Capitol Improvement Sales Tax budget for 2011.

The City of Kirksville recently joined the Houston-Galveston Area Council, which is part of the Missouri Cooperative Procurement Program. This group is a nationwide purchasing cooperative designed to be a procurement resource for local and state government agencies, school districts (K-12), higher education and nonprofits. Manufacturers that hold contracts for playground equipment and furnishing through this program are BCI Burke, Landscape Structures and Terra Pad. Proposals were solicited from each of these companies. All three firms submitted multiple proposals. All proposals were comparable in price, but very different in design. They were presented to LPRC at their September meeting and they selected Option 1 submitted by Riggs Recreation Equipment for BCI Burke. Based on their input, Proposal 60-65417-3 from Riggs Recreation Equipment at a cost of \$50,586 is recommended.

**Fiscal Impact:** This project is funded from the Capital Improvement Sales Tax. Cost is Fifty thousand five hundred eighty-six dollars (\$50,586). The City will be reimbursed by the LWCF grant in the amount of \$30,000. The final cost to the Capital Improvement Sales Tax Fund will be \$16,202.

Respectfully submitted,



Mari E. Macomber  
City Manager