

June 7, 2012

Police Chief Jim Hughes
119 E. McPherson
Kirksville, MO 63501

Dear Chief Hughes:

As coordinator of the 8th Annual Red, White and Blue Festival I would like to make a request of the city. We'd like to restrict parking on both sides of the street along the parade route. The parade map is attached. Basically the parade runs from Missouri to Jefferson and back up Elson St to Missouri St. The parade staging area is also marked on the map and runs from Missouri to Cottonwood on Franklin and the side streets between Franklin and Elson, specifically Missouri, Illinois, Buchanan, Hickory and Cottonwood.

The parade is scheduled for Monday, July 4th and begins at 4 pm. We would appreciate it if no parking signs could be posted earlier in the day so that those parking in the area would vacate in plenty of time to allow our parade viewer to gather along the parade route.

Sincerely,

Sandra G. Williams, Exec. Director
Kirksville Area Chamber of Commerce

cc: Jeanie Ewing, Risk Management
City of Kirksville