
KIRKSVILLE CITY COUNCIL REPORT

Council Meeting Date: February 3, 2014

Agenda Item: 5

Report Prepared by: Glenn Balliew, Airport Director

Recommendation: To authorize the City Manager to execute a lease agreement with the General Services Administration (GSA) who represents the Transportation Security Administration (TSA) for rental space at the Kirksville Regional Airport.

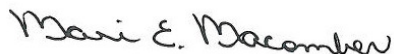
Background: The City has been leasing 256 square feet of office space at the airport to the Transportation Security Administration (TSA). TSA is the federal agency responsible for passenger screening and airline security.

The current lease will expire at the end of October. The city has proposed an increase of \$260 per year for this office space, which GSA has agreed to pay. The monthly rental rate will go from \$360 per month to \$382. The lease agreement will be for a period of five years.

The amount of the lease does not require Council action, but the Council does need to authorize the City Manager to sign the lease documents.

Fiscal Impact: The airport will receive an additional \$260 per year equating to \$3120 for the life of the contract.

Respectfully submitted,



Mari E. Macomber
City Manager