



**Kirksville City Council Meeting
Tentative Agenda | Open Meeting
Monday, September 16, 2024; 6:00 pm
Council Chambers, City Hall, 201 S. Franklin St.
Online viewing location: <https://www.youtube.com/KirksvilleCity>**

Call the Meeting to Order

Recitation of Vision and Mission Statements

Vision Statement:

The City of Kirksville will create a welcoming and thriving community as northeast Missouri's center for education, commerce, health, recreation, and culture.

Mission Statement:

The City of Kirksville offers opportunities for building quality of life and meaningful community through ethical and responsible government.

Moment of Silence

Pledge of Allegiance

Order of the Agenda

City Manager's Report of Additions or Changes

Motion (and Second) to approve the order of the agenda

Vote – Aye / Nay / Abstain

Minutes

Motion (and Second) to approve minutes of the Regular Session held on [8/19/24](#)

Vote – Aye / Nay / Abstain

Information Presentations & Public Hearings

Item(s) have been prepared by staff as information only. Citizen input, comments and suggestions are requested on the specific item(s) identified below. Action by the Council may occur at the same meeting if so included in the agenda.

None

Unfinished Business

Item(s) under this section are either ordinances requiring final reading or subjects/items postponed from a previous meeting.

None

Action Presentations

1. **City Clerk Reading of:** BILL NO. [2024-33](#)
An Ordinance of the City Council of the City of Kirksville, Missouri, to enter into a Memorandum of Understanding with Special Olympics Missouri to host the Special Olympics Missouri State Summer Games in 2025, with potential of renewal for the 2026 and 2027 Summer Games.

- a. [Memorandum of Understanding](#)
- b. [GMT Description](#)

Motion (and Second) to approve on first reading

[Staff Report](#) by Sharon Swehla, Tourism Director & Dr. Tyana Lange, Truman State University

Council Discussion

Citizen Questions/Input

Vote – Ayes / Nays / Abstain

City Clerk Second Reading

Motion (and Second) to approve on second reading

Council Discussion

Citizen Questions/Input

Vote – Ayes / Nays / Abstain

2. **City Clerk Reading of:** BILL NO. [2024-34](#)
An Ordinance of the City Council of the City of Kirksville, Missouri, approving the final plat of Dogwood Subdivision, a Major Subdivision located on the 900 Block of West Gardner Street, Kirksville, Missouri.

- a. [Plat](#)

Motion (and Second) to approve on first reading

[Staff Report](#) by Ashley Young, Community & Economic Development Director

Council Discussion

Citizen Questions/Input

Vote – Ayes / Nays / Abstain

City Clerk Second Reading

Motion (and Second) to approve on second reading

Council Discussion

Citizen Questions/Input

Vote – Ayes / Nays / Abstain

3. **City Clerk Reading of:** BILL NO. [2024-35](#)
An Ordinance of the City Council of the City of Kirksville, Missouri, approving the final plat for Kirksville Renaissance Center – Plat 1, A Major Subdivision located in the 2100 through 2300 Blocks of South Baltimore Street, in Kirksville, Missouri.

- a. [Plat](#)
- b. [Performance Contract](#)

Motion (and Second) to approve on first reading

[Staff Report](#) by Ashley Young, Community and Economic Development Director

Council Discussion

Citizen Questions/Input

Vote – Ayes / Nays / Abstain

City Clerk Second Reading

Motion (and Second) to approve on second reading

Council Discussion

Citizen Questions/Input

Vote – Ayes / Nays / Abstain

4. City Clerk Reading of:

[BILL NO. 2024-36](#)

An Ordinance of the City Council of the City of Kirksville, Missouri, approving the Kirksville Commons Remainder of Lot 4, a Minor Subdivision, which is part of a tract of land located at 2201 N. Baltimore Street, Kirksville, Missouri and platted as the remainder of the Lot Split of Lot 4 of Kirksville Commons Major Subdivision, Kirksville, Missouri.

a. [Plat](#)

Motion (and Second) to approve on first reading

[Staff Report](#) by Reid Yardley, Code Enforcement Director

Council Discussion

Citizen Questions/Input

Vote – Ayes / Nays / Abstain

City Clerk Second Reading

Motion (and Second) to approve on second reading

Council Discussion

Citizen Questions/Input

Vote – Ayes / Nays / Abstain

5. City Clerk Reading of:

[BILL NO. 2024-37](#)

An Ordinance of the City Council of the City of Kirksville, Missouri vacating a street, or public way running north and south along the east side of Lot 1, Block 6 and the west side of Lot 6, Block 1 in the Evans Addition, and a section of alleyway, or public way running east and west located south of Lots 1–6 in Block 6 and Lots 1-6 in Block 1 of Evans Addition further described beginning at the eastern edge of the Boundary Street right-of-way to the western edge of the Northwest Addition, in Kirksville, Missouri.

a. [Map and Documentation](#)

Motion (and Second) to approve on first reading

[Staff Report](#) by Adam Dorrell, Public Works Director

Council Discussion

Citizen Questions/Input

Vote – Ayes / Nays / Abstain

City Clerk Second Reading

Motion (and Second) to approve on second reading
Council Discussion
Citizen Questions/Input
Vote – Ayes / Nays / Abstain

6. **City Clerk Reading of:** [BILL NO. 2024-38](#)
An Ordinance of the City Council of the City of Kirksville, Missouri accepting the assignment of all Adair County Missouri's rights and responsibilities under the agreement for the Adair County Regional Community Room Project and authorizing the Mayor to Execute an Amendment No. 1 to the grant agreement between the Missouri Department of Economic Development, the County of Adair, and The City of Kirksville.
- a. [Assignment and Consent to Assignment](#)
 - b. [Grant Agreement – County of Adair](#)
 - c. [Exhibit 2 ARPA Signed Award Terms and Conditions](#)
 - d. [Exhibit 4 County of Adair Budget](#)

Motion (and Second) to approve on first reading

[Staff Report](#) by Mari E. Macomber, City Manager
Council Discussion
Citizen Questions/Input
Vote – Ayes / Nays / Abstain

City Clerk Second Reading

Motion (and Second) to approve on second reading
Council Discussion
Citizen Questions/Input
Vote – Ayes / Nays / Abstain

7. **City Clerk Reading of:** [BILL NO. 2024-39](#)
An Ordinance of the City Council of the City of Kirksville, Missouri authorizing transfer of a land lease with OTS Aircraft Holding, LLC to Mountaineer Properties Trust.
- a. [Airport Hangar Lease](#)
 - b. [Exhibit A](#)

Motion (and Second) to approve on first reading

[Staff Report](#) by Jeffery Lafountain, Airport Director
Council Discussion
Citizen Questions/Input
Vote – Ayes / Nays / Abstain

City Clerk Second Reading

Motion (and Second) to approve on second reading
Council Discussion
Citizen Questions/Input
Vote – Ayes / Nays / Abstain

8. **City Clerk Reading of:** [BILL NO. 2024-40](#)

An Ordinance of the City Council of the City of Kirksville, Missouri authorizing the City Manager to execute an agreement with the State of Missouri Department of Transportation, Jefferson City, MO, to accept grant funding for the Kirksville Regional Airport terminal project.

Motion (and Second) to approve on first reading

[Staff Report](#) by Jeffery Lafountain, Airport Director

Council Discussion

Citizen Questions/Input

Vote – Ayes / Nays / Abstain

City Clerk Second Reading

Motion (and Second) to approve on second reading

Council Discussion

Citizen Questions/Input

Vote – Ayes / Nays / Abstain

9. City Clerk Reading of a [Resolution](#):

A Resolution of the City Council of the City of Kirksville, Missouri, approving the bid from Coil Construction, Columbia, MO, for the construction of a new Airport Terminal.

a. [Sole Bidder Letter](#)

b. [MODOT Authorization Award](#)

c. [Bid Tab](#)

Motion (and Second) to approve

[Staff Report](#) by Jeffery Lafountain, Airport Director

Council Discussion

Citizen Questions/Input

Vote – Ayes / Nays / Abstain

10. City Clerk Reading of a [Resolution](#):

A Resolution of the City Council of the City of Kirksville, Missouri, authorizing the City Manager to execute an agreement with Jviation, a Woolpert Company, Kansas City, MO, to provide limited on-site construction administration for the Kirksville Regional Airport Terminal project.

Motion (and Second) to approve

[Staff Report](#) by Jeffery Lafountain, Airport Director

Council Discussion

Citizen Questions/Input

Vote – Ayes / Nays / Abstain

11. City Clerk Reading of a [Resolution](#):

A Resolution of the City Council of the City of Kirksville, Missouri stating intent to seek state funding through the submission of an application to the Missouri Department of Conservation Community Forestry Cost Share program for the removal of ash trees, professional pruning services, and planting of new trees in public parks and right-of-way, and authorizing the Mayor and City Manager to both pursue activities to secure funding and serve as authorized representatives for the City of Kirksville.

a. [MDC Cost Share Maps](#)

Motion (and Second) to approve

[Staff Report](#) by Rodney Sadler, Deputy City Manager

Council Discussion

Citizen Questions/Input

Vote – Ayes / Nays / Abstain

12. City Clerk Reading of a [Resolution](#):

A Resolution of the City Council of the City of Kirksville, Missouri authorizing the City Manager to enter into an agreement to accept funds from the Missouri Department of Conservation's Outdoor Recreation Infrastructure Grant program for survey and site master planning at the Rock Lake Conservation Area.

a. [Notice of Award](#)

Motion (and Second) to approve

[Staff Report](#) by Rodney Sadler, Deputy City Manager

Council Discussion

Citizen Questions/Input

Vote – Ayes / Nays / Abstain

13. City Clerk Reading of a [Resolution](#):

A Resolution of the City Council of the City of Kirksville, Missouri, approving the bid from Lawson Construction, LLC of Kirksville, Missouri for the Route P Sanitary Sewer Extension Project.

a. [Bid Tab](#)

Motion (and Second) to approve

[Staff Report](#) by Adam Dorrell, City Engineer

Council Discussion

Citizen Questions/Input

Vote – Ayes / Nays / Abstain

14. City Clerk Reading of a [Resolution](#):

A Resolution of the City Council of the City of Kirksville, Missouri, appointing Diane Albrecht, City Clerk, as the City of Kirksville's custodian of records, who shall be made available through the City Administration Office.

Motion (and Second) to approve

[Staff Report](#) by Mari E. Macomber, City Manager

Council Discussion

Citizen Questions/Input

Vote – Ayes / Nays / Abstain

15. Motion (and second) to approve revisions to City Council Policy #32 Investment clarifying language and incorporating changes from Missouri Revised Statutes effective August 28, 2024.

a. [Investment Policy #32 Amendment](#)

[Staff Report](#) by Mari E. Macomber, City Manager

Council Discussion
Citizen Questions/Input
Vote – Ayes / Nays / Abstain

- 16. Motion (and second)** to approve a liquor license application for temporary retail liquor sale by the drink through a picnic license for the Pantry for Adair County Inc.

[Staff Report](#) by Mari E. Macomber, City Manager
Council Discussion
Citizen Questions/Input
Vote – Ayes / Nays / Abstain

- 17. Motion (and second)** to approve a special event request to permit the sale and consumption of alcohol at the Rieger Armory during the Zombie Prom special event hosted by the Kirksville Young Professionals on Saturday, October 12, 2024.

a. [Application](#)

[Staff Report](#) by Rodney Sadler, Deputy City Manager
Council Discussion
Citizen Questions/Input
Vote – Ayes / Nays / Abstain

Citizen Participation

(Time Limit of Five Minutes) Citizen participation is for suggestions and comments on items affecting the City, but which are not on the agenda. Action by the Council other than acknowledgment is not expected at the same meeting. Citizens may address the Council on topics which are a part of the regular agenda when these items are discussed by the City Council. Citizens must add their signature to the Citizen Participation Sign-In Sheet and announce their name before they begin speaking. The City Council does like to follow up with citizens and requests citizens willing to leave a form of contact with the City Clerk.

Council Comments

Newsletter Review

Review of Newsletter Items by Mari E. Macomber, City Manager

Next Council Meeting

Regular Council Meeting, Monday, October 7, 2024, at 6:00 pm.

Adjournment

Notice of Nondiscrimination:

All persons within the City of Kirksville are free and equal and shall be entitled to the following equal use and enjoyment within the city at any place of public accommodation without discrimination or segregation on account of age, ancestry, color, disability, gender, gender identity, marital status, national origin, race, religion, sexual orientation or on any other basis that would be in violation of any applicable federal, state, or local law.

Notice of Disability Accommodations:

Any person with a disability desiring reasonable accommodation to attend this meeting may contact the City Clerk at 660.627.1225 to make such arrangement.

Agenda & attachments available on the City's website: www.kirksvillecity.com