

City Council Study Session



Dear Citizen:

Welcome to our City Council Study Session. As the name implies, City Council Study Sessions are an opportunity for the City Council to study issues facing the City. It is a time for the City Council to receive information from those invited to present. Study Sessions are intended to provide information to the City Council on current City matters, education on new ideas, or regulatory impacts. From time to time, Study Sessions will include discussions of mutual interest with a City partner.

It is in these meetings that the City Council listens, learns, asks questions, and formulates City policy and direction on how the City should proceed. Citizens are welcome to attend these Sessions to learn alongside the City Council. If you have questions or would like to provide feedback on any Study Session topic, the City Council is available after the meeting or can be reached via email at kvccouncil@kirksvillecity.com. The City Council also welcomes visitors to its regular meetings, held on the first and third Mondays of each month at 6:00 pm, except for the Study Sessions held in September and November, which begin at 4:00 pm.

The City Council thanks you for your attendance and invites all citizens to listen and learn with them.

Online Viewing: <https://www.youtube.com/user/KirksvilleCity>

SESSION DATE: December 8, 2025

TIME: 6:00 pm

PLACE: Council Chambers

Tentative Agenda:

- Parks & Recreation Project Adjustments
- 2026 Street Plan
- Penny Circulation Shortage
- Response to FLOCK Camera Questions
- Police & Fire Stations & Public Vote
- Quarter 4 Municipal Code Changes
- 2026 Study Session Topics
- Administrative Warrant Report – semi-annual
- Newsletter Review

PARKS & RECREATION PROJECT ADJUSTMENTS

On Monday, Parks and Recreation Director Robin Harden will provide the City Council with an update on current projects, including any changes or adjustments made. The purpose of the discussion is to improve communication, ensure transparency, and confirm agreement with any revisions to project scope, priorities, or timelines.

This discussion was prompted by recent changes that have shifted project priorities and led to the reassessment of projects previously expected to be completed. While changes are understandable and sometimes necessary, communication must remain clear and consistent so that all parties involved are informed and aligned throughout the process.

KIRKSVILLE CITY COUNCIL STUDY SESSION ATTACHMENT

DATE: December 8, 2025

SUBJECT: Parks and Recreation Project Adjustments

CITY DEPARTMENT: Parks and Recreation

PREPARED BY: Robin Harden, Parks and Recreation Director

The Parks and Recreation Department is preparing to enter the fourth full fiscal year under the guidance of the Comprehensive Parks and Recreation Master Plan. This 15-year plan serves as a roadmap for capital improvement projects, funding strategies, maintenance standards, evaluation of future park expansion, programming, and recreational needs within the community. Each quarter, the Lakes, Parks, and Recreation Commission reviews progress on the priorities outlined in the plan. Many Priority One items (as listed in the plan) have already been completed, while several others are currently underway or in the planning stages. The following provides an update on several major priority one projects:

Pickleball Courts

A Land and Water Conservation Fund (LWCF) grant application was submitted in 2023 for the development of three pickleball courts at North Park, as detailed in the Master Plan; however, the project was not selected for funding. In 2024, City staff submitted an application to the LWCF for this project, but it was again not selected for funding. In recent years, the LWCF grant program has become highly competitive, with communities across Missouri submitting proposals for limited federal passthrough funds. Feedback from the scoring committee indicated that projects with strong community partnerships and local support often receive higher scores, improving the chance of an award. With that feedback in mind, the Rotary Park shelter and restroom development, which is also identified as a Priority One project, was submitted as the 2025 LWCF application due to multiple pledged financial partnerships supporting it.

Another factor influencing the timing of the City's development of pickleball courts is the upcoming construction of the outdoor sport court at the Adair County Family YMCA. The YMCA was awarded a T-Mobile grant to purchase the pickleball court, which will be open to the public. Additionally, City staff are exploring options for rehabilitating the existing eastern tennis court at Patryla Park. Potential approaches include a mill-and-overlay, a full tear-out and rebuild, or the installation of a sport court similar to the newly planned

YMCA court. If completed by City crews using the City's asphalt, the project could be finished at a lower cost while providing greater value to the community. These efforts ensure that the City continues to provide accessible and high-quality recreational opportunities while coordinating with existing and upcoming community facilities.

This change in approach to the LWCF application process was first discussed publicly at the Lakes, Parks, and Recreation Commission's September 2025 meeting and later at a public hearing at the November 3 City Council meeting. City Council approved a resolution authorizing submission of the application at that same meeting.

Brashear Park Splash Pad

The 2025 budget included funds for the development of a splash pad at both P.C. Mills Park and Brashear Park. After bidding on the project, it was determined that there were not enough funds to complete both projects in 2025. The City Council decided to move forward with the construction of a splash pad at P.C. Mills Park and delay the Brashear Park project to 2026. While the P.C. Mills splash pad was initially expected to open in 2025, project delays have pushed the opening to 2026. To remain responsive to community needs, staff recommends operating the P.C. Mills splash pad for a full season to assess usage and gather feedback. This approach will help ensure that the development of the second splash pad at Brashear Park is based on informed decisions and that any lessons learned regarding design and operation are incorporated into the second facility.

Rock Lake Conservation Area and North Park Site Plans

Staff continues to work with SWT Designs on the development of site plans for both the Rock Lake Conservation Area and North Park. At the December 15, 2025, City Council meeting, the Council will be asked to vote on the final adoption of both site plans and the integration of the phased projects into the Comprehensive Parks and Recreation Master Plan.

As projects under each priority of the Parks and Recreation Master Plan progress, the City Council will be updated on significant changes, following the same approach used for the shelter location adjustment at Rotary Park. Following the Comprehensive Parks and Recreation Master Plan ensures that the recreational needs of our citizens are met in the priorities identified by those same citizens. Planning initiatives like those being completed at Rock Lake and North Park allow the City to remain responsive to changes in recreation needs based on the addition of new or the development of existing parkland. Additionally, being strategic in funding improvements with available grant or partnership funds will further stretch parks and recreation sales tax funding and allow more projects to be completed.

2026 STREET PLAN

Since 2015, the City has invested considerable time and resources in studying and evaluating the best approach to repair and rehabilitate our city streets. Issues that have been addressed include the identification of additional financial resources; authorization for additional personnel and equipment; the commission of the street pavement

evaluation study; the acquisition of an asphalt plant; and changes in City Code and policies with the most recent and most significant being the change to the subdivision code that requires all new subdivisions to have asphalt streets meeting City standards should the developer wish to have the City accept the new streets into its inventory. All efforts were intended to improve our city streets.

As we approach the 2026 construction season, we must provide an outline of the planned street work. Public Works Director Adam Dorrell and Street Superintendent Steve Taylor have worked to develop the Plan. This plan has been discussed with the City's Airport and Transportation Commission and is now being presented to the City Council.

By discussing this now, we can move forward more expeditiously in our efforts to meet the planned work for this coming year. Public Works Director Adam Dorrell will be in attendance to make this presentation. The Street Superintendent is away at military training and unavailable for this meeting.

KIRKSVILLE CITY COUNCIL STUDY SESSION ATTACHMENT

DATE: December 8, 2025

SUBJECT: Pavement Preservation and the 2025 Street Program

CITY DEPARTMENT: Director of Public Works

PREPARED BY: Adam Dorrell, Director of Public Works/City Engineer

The 2026 street program will consist primarily of full-depth reconstruction projects. The planned reconstruction projects are shown below:

The final easement for the Factory Addition Project has been acquired, and that project is included in the above plans. The paving of Hawthorn Street in the Tiny Home subdivision will also be completed next year. The complete reconstruction projects will consist of stormwater improvements, such as curb and gutter. All reconstruction projects will include ADA-compliant sidewalk ramp improvements as necessary.

North New Street, Bobwhite Drive, Dwight Way, and Maple Street will all receive full-depth concrete slab repairs at various locations.

Pressure Paving in the downtown area will take place this year.

No contractor-mill-and-overlay work is planned for 2026. The City will be purchasing a new milling machine for our use in 2026. Depending on the timing of deliveries and our construction progress, we have identified Salter Place, Crown Drive, Sharon Street, and Shirley Street as potential in-house mill-and-overlay projects.

Street	From	To	Length (ft)	Asphalt (tons)	Type 5 Base (tons)	Scope of Work
Eugene St	Jefferson	Fillmore	885.33	860.098095	749.1454407	Complete reconstruct
Mill St	Baltimore	N. Florence	1999.45	2136.712243	2047.184	Complete reconstruct
Pierce	Lewis	S. Haliburton	661.51	803.3212063	874.6159633	Tear out & place back
E. Sheffield	S. High	Dead End	461.43	448.279245	390.4512224	Tear out & place back
Haliburton	Patterson	Hamilton	1317.41	1279.863815	1114.761383	Tear out & place back
Haliburton	Jefferson	McPherson	297.55	289.069825	251.7798176	Tear out & place back
N. New St	Mill St	N. Florence St.	270	340.9965	386.110337	Complete reconstruct
Bradford St	Jefferson St	Washington St	586.5	569.78475	496.2825173	Complete reconstruct
W. Hildreth	Osteopathy	1st	1246	827.4686		Base and Surface paving
W. Friedman	Osteopathy	1st	1342	891.2222		Base and Surface paving
W. Shelby	Osteopathy	1st	480	318.768		Base and Surface paving
S Orchard	Hamilton	Leharpe	1243	825.4763		Base and Surface paving
Hawthorn	Gardner	Martha	611.25	531.7875		Base and Surface paving
			6479.18	6728.125679	6310.330681	

Included as an [enclosure](#) is a city-wide map showing the proposed 2026 Street Program.

PENNY CIRCULATION SHORTAGE

The U.S. Treasury has discontinued production of the penny. As a result, no new pennies are entering circulation, and many businesses have implemented policies to manage penny shortages in cash transactions.

Although the City processes fewer cash transactions than some organizations, residents still pay in cash for services such as utility bills and photocopying. In response, many businesses have adopted rounding practices for cash payments.

Staff would like to discuss potential options with the City Council and identify the most appropriate approach for the City. Many transactions can be addressed by rounding amounts in the Fee Schedule; however, some fees are set by statute and require additional consideration.

Please review the Study Session Staff Report prepared by Lacy King, which outlines a recommended path forward. The matter will also be referred to the City Attorney to ensure legal compliance.

Additionally, the Government Finance Officers Association (GFOA) recently circulated guidance on this issue, noting that federal legislation is under consideration. While this would not immediately resolve the shortage, it could help establish a standardized national approach.

KIRKSVILLE CITY COUNCIL STUDY SESSION ATTACHMENT

DATE: December 8, 2025

SUBJECT: Penny Circulation Supply Shortage

CITY DEPARTMENT: Finance Department

PREPARED BY: Lacy A. King, Finance Director

On November 12, 2025, the U.S. Mint in Philadelphia produced its last circulating penny, and the City was notified that the bank had a two-month supply, which would be dispensed in limited quantities until gone. At some point, the City may not have enough pennies to provide exact change.

As a municipal entity that sets its fees to provide services to all citizens, it is important that operations be lawful and sustainable. The City cannot arbitrarily “round up” purchases to the nearest 0¢ or 5¢ on any fee, penalty, or tax set by Missouri law; however, it is permitted to set other fees, such as credit card processing fees, fees for services, and fees for items for sale. In addition, the City can also accept general contributions. City staff is exploring the use of these methods with the City attorney, as they apply to cash payments when exact change cannot be provided due to a lack of pennies.

However, there are proactive measures that can be applied to operations and reduce the impacts of the shortage on continued operations. In efforts to make this transition as seamless as possible to its citizens, City procedures were reviewed to determine the best approach in moving forward.

The City offers payment by credit card, check, echeck, direct debit and cash. The only payment type impacted by the penny shortage is the cash payment method. Most City fees are already rounded to the nearest cent or five cents and incorporate the sales tax into the total cost. Staff recommends updating the fee schedule and items for sale up to the nearest 0¢ or 5¢ for the total charge on other items, such as copies and aviation oil.

For departments whose activity will have cents due to federal and state mandates for primacy fees and fuel taxes, such as Utility Administration and Airport, cashiering methods regarding cash payments will need to be modified. As mentioned, only customers paying by cash will be impacted if the City has no pennies on hand. Staff recommends Utility customers and Airport customers with monthly accounts, who pay with cash and do not use exact change, will receive a credit to the nearest 0¢ or 5¢ when paying their bills. For example, if a bill is \$75.01 and the customer provides \$76.00 in cash for payment, the City will apply \$75.05 to their account and return \$0.95 in change. On the next month's statement, the customer will see a credit of \$0.04 applied to their balance due.

The above changes to operations will reduce the demand on pennies city-wide and allow departments to operate when they do not have a penny supply. The penny circulation shortage will eventually impact the City and having a procedure in place for accepting cash payments will provide the greatest assistance to its citizens and customers, when it occurs.

RESPONSE TO FLOCK CAMERAS QUESTIONS

An individual, Dan Aaronson, addressed the Council regarding his concerns with the Flock Safety License Plate Readers. He cited several problems, including misread plates, future financial costs to the City, training, and legal representation. He had further issues with the camera's encryption and the possibility of others hacking it.

Before the City moves forward with the purchase and implementation of the license plate reader system, City staff wanted to address the concerns and respond to the issues raised. In addition, during his presentation, Mr. Aaronson provided a handout to the City Council. This handout was given to the City Attorney for review.

Included first is a Study Session Report from Police Chief Williamson addressing many of the concerns listed by Mr. Aaronson. The City Council should be reassured that the Kirksville Police Department's rollout of this new tool is being done responsibly.

The second is an [Enclosure](#) provided by City Attorney James Klahr with his review of any legal issues regarding the use of Flock cameras by the Kirksville Police Department. Mr. Klahr provides [case law](#) and includes it in his response.

The final issue to be addressed concerns the program's funding. The City, as a Blue Shield community, is receiving grant funding that covers the cost of this program. The funding for this is expected to continue from the State of Missouri. However, should that change, it would be a conversation during the budget planning session to determine whether this law enforcement tool has provided value to the community and whether it is worth continuing to fund with either General Fund dollars or a specific allocation from the marijuana sales tax.

KIRKSVILLE CITY COUNCIL STUDY SESSION ATTACHMENT

DATE: December 8, 2025

SUBJECT: Flock Safety LPRs

CITY DEPARTMENT: Police Department

PREPARED BY: Scott Williamson, Police Chief

On August 18, 2025, the City Council approved the request of City staff to use the designated allocation of the Blue Shield grant program funds for license plate readers, and on October 1, 2025, the Blue Shield Grant was awarded to the City. These license plate readers will be strategically placed throughout the community and will operate through a connection to multiple law enforcement systems through a nationwide network. Implementation of a license plate reader system through an approved vendor will include all required permits, installation, technology support, and repairs, and the system will be completely online, removing the need for local data storage or additional hardware.

This report provides information designed to clearly state what the Flock Safety LPR system is and what it is not. The Flock Safety LPR system proposed for Kirksville:

- Does not use facial recognition.
- Does not monitor individual activity or build profiles on vehicle movement.
- It does not have the ability to see within a vehicle or record audio.
- Flock Safety does not sell, publish, or disclose any data to third-party vendors or for any other commercial purpose.
- The LPR system being purchased does not have live feed capabilities.
- Data gathered is automatically deleted at 30 days unless there is an ongoing investigation into a specific vehicle.
- The LPRs are not allowed near the entrances to hospitals or mental health providers.
- Data cannot be used for immigration enforcement, monitoring protestors, or racial bias.
- The LPR system cannot be used for traffic enforcement or crash investigations, unless there is a hit-and-run with injury or criminal charges.
- Cannot be used as the sole evidence for an arrest. Only probable cause built through the collection of evidence from multiple sources can be used for an arrest.

What the Flock Safety LPR system can do for the City of Kirksville includes:

- The LPR system captures publicly visible information on vehicles traveling on public roadways and will be located at major entrances/exits to the city and main arteries within the city.
- Integration into a large network of cameras from areas surrounding Kirksville.
- Maintain a secure network. As of November 2024, Flock Safety requires two-factor authentication for access to the data.
- Flock Safety provides a Transparency Portal for the public to view basic usage information.
- Provides a proven crime-solving and deterrent for the city.
 - Missouri examples include narcotics enforcement, burglary rings apprehended, stolen vehicles recovered, missing children recovered statewide, and recoveries of missing dementia patients.
 - Alerts local officers to “hot-listed” vehicles entering the city. When other communities have a vehicle listed for criminal activity, both our officers and the originating police department are notified simultaneously. This allows coordination and communication between partner agencies.

- Connects our officers to at least 60 other Missouri police departments and the Missouri State Highway Patrol, another 29 agencies in Iowa, and approximately 90 in Illinois.
- Many agencies show a tangible reduction in crime from 20% to 50% and a much faster solve rate for everything from stolen vehicles to missing children.

In addition to the safeguards in place through Flock Safety, the Kirksville Police Department has policy-driven safeguards. These include limited access to entering a vehicle to the “hotlist” and require supervisor review/approval for entries. This two-party request/review process will provide a check and balance to the use of the system. Part of the policy also requires the supervisor to delete the vehicle from the “hotlist” within two hours of it being located or the investigation being resolved.

Recurring audit features allow for oversight of the system use and ensure each entry is properly linked to an investigation.

One of the common complaints we hear from the public involves illegal narcotics. As most know, illegal narcotics are rarely manufactured locally. They are transported into the city from larger communities. LPR systems have proven to be a very effective tool in fighting illegal narcotics and also provide an effective deterrent for all outside criminal elements from entering the city.

POLICE & FIRE STATIONS & PUBLIC VOTE

During prior discussions on public financing for municipal facilities, the City Council acknowledged the need but also recognized strong opposition from community members to a broad “public facilities” approach.

In response, the City Council unanimously directed staff to narrow the focus to Emergency Services—specifically Police and Fire. The direction given was to pursue construction of a new Police Station and two new Fire Stations, with the understanding that the existing facilities located at Marion and McPherson and at Franklin and Illinois would be sold.

Site Review and Selection

At the City Council’s request, staff also evaluated alternative properties for the

Emergency Services facilities:

Police Station Sites Considered

- Former U.S. Bank building at Marion and McPherson (no longer available)
- Downtown Equity Bank building across from City Hall (rejected due to recurring basement flooding)

Based on these findings, the City Council reaffirmed the original site for the Police Station at Main and Harrison Streets.

Fire Station Sites Considered

- Several undeveloped properties were reviewed.
- The preferred location for the South Fire Station is the corner of Halliburton and LaHarpe Streets. This property is owned by Central Church of Christ, which has authorized the City to share this location publicly as the preferred site.

Project Status and Architectural Update

The primary delay at this point is obtaining updated cost estimates and site plans from Archimages. Roy Mangan, RA, principal with Archimages, has assured the City Manager that updated materials will be delivered in time for the City Council to make informed decisions.

Project scope updates include:

- **Police Station:** Layout remains unchanged.
- **North Fire Station:** Minor modifications related to a separate storage structure and alignment of elevations and building connections.
- **South Fire Station:** Was not included in the previous ballot; design will mirror the North Fire Station with the addition of administrative offices.

Next Steps and Timeline

Staff understands that financial clarity is essential. Additional discussion will be needed once updated information is received and before filing the ballot measure with the County Clerk.

Possible meeting dates include:

- January 5 (Study Session)
- January 12 (Pre-Council Meeting Study Session)
- January 19 (Study Session – Martin Luther King Jr. Day)

The filing deadline is **January 28**, and the City Clerk requests that ballot language be submitted several days in advance.

Council Direction Requested for Monday

Staff is seeking Council consensus on the following:

1. Project Scope

- One **Police Station**
- One **North Fire Station**
- One **South Fire Station**

2. Locations

- **Police Station:** Main and Harrison
- **North Fire Station:** Industrial Road at Highway 6
- **South Fire Station:** Halliburton and LaHarpe

3. Facility Layouts

- Police Station layout as presented
- North Fire Station layout as presented
- South Fire Station is similar in design to the North Fire Station



N. Main Street
Police Department Floor Plan



4. Unplanned or Unexpected Costs

Construction projects of this magnitude may encounter unforeseen expenses, including:

- Site conditions (e.g., soil issues)
- Utility relocations or trenching
- Labor or materials shortages and cost increases

Council direction is requested on how cost overruns should be addressed:

- Should additional costs be absorbed within the project budget?
- Should other City funds (e.g., General Fund) be used if needed?

Example: If costs are incurred due to the required use of the Main Street parking lot, should these be included in project financing or funded separately?

5. Finishing Elements

The original plan included funding for new furniture and moving costs. Standard finishing elements are shown below. Should the City fund the purchase of furniture and moving costs using other City resources?

- Flooring
- Paint
- Lighting
- Mechanical systems
- Landscaping
- Signage

Direction is requested on whether the City should fund the purchase of furniture and moving costs using other City resources.

6. Sales Tax Rate

Previously, the proposed **3/8-cent** sales tax was frequently misunderstood as \$0.38 rather than \$0.00375. Staff requests guidance on:

- Whether to seek a **1/2-cent sales tax** instead
- Whether increased clarity could reduce both confusion and the length of time the tax is in place

7. Marijuana Sales Tax Revenue

In the prior proposal, marijuana sales tax revenues were designated for furnishing costs. Estimated proceeds are **\$160,000**. Council direction is requested on whether to:

- Allocate all or part of these funds to the project, or
- Repurpose them for other needs

8. Ballot Language (Draft)

“Shall the City of Kirksville, Missouri, impose an additional sales tax of one-half of one percent for the purpose of financing the construction of a police station, north fire station, and south fire station, which will include the retirement of obligations until [DATE], or when the financing of such improvements has been paid in full, whichever comes first?”

9. Public Outreach

Staff will provide technical education and factual information through the Police and Fire Chiefs, the Finance Director, the Communications Director, and the City Manager. However, broader community engagement will require leadership from the City Council.

Council direction is requested on whether members are willing to take a more active role in identifying and working with community advocates to assist with public education.

QUARTER 4 MUNICIPAL CODE CHANGES

There are several municipal code changes to be discussed. Unfortunately, more time is needed to develop these.

2026 STUDY SESSION PLAN

The following is a list of Study Session topics by month. Please consider those that you wish to be added.

January 19

Watershed Update
Lead Service Line Project
EAS Update/Timeline
City Manager Transition Plan - announcement
Q1 Municipal Code Changes
Q1 THINK Kirksville 2040 Update

February 16 – No Study Session

March 16 – No Study Session

April 13

Factory Addition Update
Marijuana Tax Update
Emergency Services Infrastructure Sales Tax Update
New Airport Terminal Update
Hannibal Regional Project Update
Kirk Tran Report (2 years)
Legislative Matters - Status Update on Legislation
City Council Policy: Code of Conduct
Q1 Municipal Code Changes
Q2 THINK Kirksville 2040 Update

May 18

Update on Communication Processes - Special Use Permit / Variance Processes / Overall Approach
Update on On-Call Engineering Services
Utility Meter Project
Parades – safety concerns of children
Formulation of City Manager Search Committee

June 15

Phase II Trailer Park Renovation

Interagency Meeting Updates – Commerce, Social Services, & Recreation
Q2 Municipal Code Changes
Administrative Warrant Report – semi-annual

July 20

2026 Project Updates
City-wide Addressing Report
Q3 Municipal Code Changes
Q3 THINK Kirksville 2040 Update

August 17

Main Street Update
Capital Plan
IT Report
Building Project Report
Central Garage Report
Street Plan
Radio Plan

September 14 – 4:00 pm

Annual Planning Meeting

October 19

Health Insurance Report
Utility Rates
Stormwater Risk Management Update
Legislative Issues
Q4 Municipal Code Changes
Q4 THINK Kirksville 2040 Update

November 16 – 4:00 pm

Budget Review

December 21

Year-End Report

ADMINISTRATIVE WARRANT REPORT KIRKSVILLE CITY COUNCIL STUDY SESSION ATTACHMENT

DATE: December 8, 2025

SUBJECT: Administrative Warrant Update

CITY DEPARTMENT: Community and Economic Development, Codes Division

PREPARED BY: Reid Yardley, Code Enforcement Director

In October of 2022, the Council approved an ordinance creating the process to obtain administrative warrants. This ordinance ensures that the Fourth Amendment rights of our citizens are protected and that City staff are able to legally inspect and resolve unsafe conditions or ordinance violations within the City.

To date, the Codes Division of the Community and Economic Development Department has not been issued a warrant.

Codes staff have submitted applications to the City's Attorney for a total of five warrants since July of 2024. All applications were to bring properties into compliance with grass and weeds violations. Codes staff was either unable to find a responsible party or bring these properties into compliance through other means. Since applying, all five of these properties have changed ownership and/or have been brought into compliance without the use of an administrative warrant.

The City's new Prosecuting Attorney has spoken with the Associate Circuit Judge to ensure the approved required paperwork is submitted for future properties that are in violation of City Ordinance. Codes staff will also continue to file the appropriate charges against the responsible parties for these violations.

Codes staff will continue to seek administrative warrants as necessary to investigate and bring properties into compliance only after all other alternative methods have been exhausted.

NEWSLETTER REVIEW