



## Lakes, Parks and Recreation Commission Meeting Agenda

July 2, 2024 12:00 pm  
P. C. Mills Park Shelter, 1506 S. Baird

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### Call Meeting to Order:

### Order of the Agenda:

Parks and Recreation Director's Report of Additions or Changes

### Minutes:

Regular Meeting June 4, 2024

### Public Comment:

Members of the public will be permitted to address the commission for up to three minutes during. Repetitive addresses may be limited at the discretion of the Chair to ensure that time is available for all agenda items.

### Old Business:

Master Plan Progress Review

### New Business:

PC Mills Park Planned Improvements  
Activity Report

### Adjourn:

Next Meeting, August 6, 2024 – North Park, 3000 Novinger Street

#### Notice of Nondiscrimination:

All persons within the City of Kirksville are free and equal and shall be entitled to the following equal use and enjoyment within the city at any place of public accommodation without discrimination or segregation on account of age, ancestry, color, disability, gender, gender identity, marital status, national origin, race, religion, sexual orientation or on any other basis that would be in violation of any applicable federal, state, or local law.

#### Notice of Disability Accommodations:

Any person with a disability desiring reasonable accommodation to attend this meeting may contact the City Clerk at 660.627.1225 to make such arrangement.

The City of Kirksville will create a welcoming and thriving community as northeast Missouri's center for education, commerce, health, recreation, and culture.

# Lakes Parks and Recreation Commission Minutes

June 4, 2024, 12:00 pm

Brashear Park Shelter, 1415 E. Normal Street

PRESENT: Yvette Amerman, Carol Cox, John Gardner, Dan Green, Ryan Huseman (entered at 12:09 pm), Hank Janssen, Jerry Jones, Scott Meredith,

ABSENT: Sean Murphy, Tony Vazzana

STAFF PRESENT: Rodney Sadler; Deputy City Manager, Robin Harden; Assistant Parks and Recreation Director, Luke Callaghan; Recreation Coordinator, Ashley Young; Community & Economic Development Director, Austi Miller; Communication Director

## Chairperson Calls the Meeting to Order

The meeting was called to order at 12:06 pm by Chairman Hank Janssen, with a quorum present.

## Approval of the Order of the Agenda

Cox made a motion to approve the order of the agenda. Gardner seconded. Ayes (7) – Amerman, Cox, Gardner, Green, Janssen, Jones, Meredith; Nays (0); Absent (3) – Huseman, Murphy, Vazzana.

## Approval of the Minutes – April 2, 2024

Cox made a motion to approve the order of the agenda. Gardner seconded. Ayes (7) – Amerman, Cox, Gardner, Green, Janssen, Jones, Meredith; Nays (0); Absent (3) – Huseman, Murphy, Vazzana.

## Public Comment

There was no public comment.

Huseman entered the meeting at 12:09 pm.

## Old Business

During the old business section, Sadler provided an update on the Master Plan tracking sheet, highlighting modifications in bold. Gateway signs will be removed with the exception of the sign at Illinois Street. Staff is currently working with MODOT on new metal signs. Other projects will be highlighted in new business.

Ashley Young was present to receive the Commission's feedback on the Complete Streets Policy. Cox suggested adding an area that listed other applicable programs,

policies, and codes. She also inquired about the city's process for selecting which right-of-way to work on. Young explained that there is currently no scoring or ranking procedure, but Public Works is developing a method to prioritize projects. Jones asked if standard guidelines for right-of-way areas could be included in the policy. Young responded that many guidelines could be included, such as those for sidewalks, trails, and ADA standards. He noted that keeping the language less specific allows for the use of current best practices.

### New Business

Sadler directed the commission's attention to the northwestern corner of Brashear Park, where the new shelter and playground area are planned. Staff will meet with Waters' Edge tomorrow for a site visit to finalize the location of these new amenities. Solid Waste Management District and MO DNR grants were submitted for the purchase of picnic tables and other site furnishings. Once the new playground is installed, the old playground will be removed. Additionally, a sport court is planned for the northeastern corner of the park in the future. Harden reviewed the operation of the wading pool. Amerman inquired about the number of trees that would need to be removed for the new shelter and playground. Sadler confirmed that no trees need to be removed. Jones asked if the final design for the playground and splash pad area was complete. Sadler replied that it is not; the areas are designated, and the project will be put out to bid for companies to submit designs that fall within the specified dimensions and budget.

Harden, Callaghan, and Sadler reviewed the activity report.

### Adjourn – Next Meeting Date – July 2, 2024 - at P.C. Mills Park.

At 12:59 pm, Huseman made a motion to adjourn the meeting. Cox seconded. Ayes (8) – Amerman, Cox, Gardner, Green, Huseman, Janssen, Jones, Meredith; Nays (0); Absent (2) –, Murphy, Vazzana.

Respectfully submitted,

Robin Harden  
Assistant Parks and Recreation Director

# Kirksville Parks and Recreation Master Plan PHASE 1 2022-2027

Priority	Action Item	THINK2040 Goal	Location	Duration	Budget (2022)	Source	Progress	Notes
1.P.1	Study Park Dedication and Impact Fee	Planning and Land Use	Planning and Land Use	On-Going	\$0	P&R	In Progress	Likely limited benefit from implementation based on the number of new subdivision developments and their locations. Staff reviewed and discussed new ordinance in Lee's Summit, which will be the first community in Missouri to utilize park impact fees. This will be studied further.
1.E.1	Develop Sponsorship Policy and Strategy	Economy	Funding	On-Going	\$0	P&R	COMPLETED	
1.E.2	Study Park Foundation	Economy	Funding	On-Going	\$0	P&R	COMPLETED	
1.C.1	Hire Full Time Aquatics Specialist	Community Identity	Programming	On-Going	\$35,000	P&R	COMPLETED	
1.C.2	Develop Program Catalog	Community Identity	Programming	On-Going	\$0	P&R	In Progress	Summer catalog distributed in May. When the new City website is active, program displays online may be reorganized. The Assistant Park and Recreation Director will work on this project in 2024.
1.C.3	Develop Social Media Strategy	Community Identity	Programming	On-Going	\$0	P&R	In Progress	The department has monthly meetings with the Communicaiton Director. New social media strategys are being developed.
1.C.4	Solidify Facility Agreement with Kirksville Public Schools	Community Identity	Programming	On-Going	\$0	P&R	COMPLETED	
1.C.5	Develop TSU and ATSU Communication Strategy	Community Identity	Programming	On-Going	\$0	P&R	In Progress	Monthly and quarterly conversations are had with representatives from both Universities to discuss program offerings and potential partnerships. These meetings will continue. The department is having monthly meetings with the Communicaiton Director to assist with all communication.
1.C.6	Develop Program Scholarship Fund	Community Identity	Programming	On-Going	\$0	P&R	COMPLETED	
1.C.7	Develop Model for Youth and Adult Baseball and Softball	Community Identity	Programming	On-Going	\$0	P&R	COMPLETED	
1.C.8	Develop Additional Adult and Senior Water Fitness Programming	Community Identity	Programming	On-Going	\$0	P&R	In Progress	Aquatics specialist will be planning adult night at the water park, as well as more adult swim lessons and training oportunities.
1.C.9	Develop Fall Heritage Festival	Community Identity	Programming	On-Going	\$0	Tourism, Community Partners, P&R	COMPLETED	
1.C.10	Develop Community Disc Golf Tournament	Community Identity	Programming	On-Going	\$0	P&R	COMPLETED	
1.I.1	Develop Legacy Maintenance Plan	Infrastructure & Public Facilities	Maintenance	On-Going	\$0	P&R	In Progress	Staff working on the development of an annual maintenance calendar and written park maintenance standards
1.I.2	Hire Full Time Park Maintenance Worker	Infrastructure & Public Facilities	Maintenance	On-Going	\$30,000	P&R	COMPLETED	
1.P.2	Create Mowing Reduction Plan	Planning and Land Use	Maintenance	On-Going	\$0	P&R	In Progress	Will be completed in conjunction with 1.I.1. Detailed mowing logs will be implemented starting in May to better track mowing activities.
1.I.3	Purchase Sidewalk Snow Removal Machine	Infrastructure & Public Facilities	Maintenance	1 Year	\$34,000	P&R	COMPLETED	
1.I.4	Replace Hustler Super Z Mower	Infrastructure & Public Facilities	Maintenance	1 Year	\$13,000	P&R	COMPLETED	
1.I.5	Replace John Deere 2305 Tractor	Infrastructure & Public Facilities	Maintenance	1 Year	\$20,200	P&R	COMPLETED	
1.I.6	Replace Chevy Flatbed 4WD	Infrastructure & Public Facilities	Maintenance	1 Year	\$42,000	P&R	Not Started	Now on Replacement Schedule for FY2025
1.I.7	Replace John Deere Gator	Infrastructure & Public Facilities	Maintenance	1 Year	\$7,200	P&R	In Progress	Was ordered and should be delivered in June.

1.I.8	Replace Grasshopper Mower	Infrastructure & Public Facilities	Maintenance	1 Year	\$14,000	P&R	Not Started	On Replacement Schedule for FY2024. Moved to FY2025 due to low hours.
1.I.9	Replace 2 Hustler Super Z Mowers	Infrastructure & Public Facilities	Maintenance	1 Year	\$28,000	P&R	Not Started	On Replacement Schedule for FY2026
1.M.1	Mill St., Floresnce St., and Cottonwood St., from Rotary Park to Osteopathy St.	Mobility and Transport	Trails	2 Years	\$470,000	Public Works, Others	Not Started	No current plans for development. Will discuss with Assistant City Manager inclusion on Kirksville KAMP Plan
1.N.1	LaHarpe St. from Osteopathy Trail to Cottonwood St.	Neighbors & Housing	Trails	2 Years	\$670,000	Public Works, Others	Not Started	Not Currently Scheduled, will need to be discussed during annal street planning.
1.N.2	Normal Ave. from Florence st. to Osteopathy St.	Neighbors & Housing	Bike Lanes	1 Year	\$40,000	Public Works	Not Started	Will Revisit with Future Street Planning/Resurfacing
1.N.3	Normal Ave. from Baltimore St. to Jamison St.	Neighbors & Housing	Bike Lanes	1 Year	\$60,000	Public Works	Not Started	Will Revisit with Future Street Planning/Resurfacing
1.C.11	Install Maps at all Park Properties	Community Identity	Signage	1 Year	\$6,000	P&R	Not Started	Currently scheduled for FY2027, will align with updated community signage and new branding/logos
1.I.10	Develop Perimeter Trail	Infrastructure & Public Facilities	North Park	1 Year	\$500,000	Grants, P&R	In Progress	Was awarded RTP Grant in 2022, Construction scheduled for FY2024. Final Design has been approved by the granting authority. Final reviews at the State DNR office. The project is on track for completion in 2024.
1.I.11	Reconfigure NW Parking Lot	Infrastructure & Public Facilities	North Park	1 Year	\$90,000	P&R	On Hold	<b>LWCF Grant for Pickleball Court Development in FY2025 was not awarded. Project will be on hold until discussions take place with the City Council on future grant application during the FY2025 Budget process.</b>
1.I.12	Develop 2 Fishing Landings	Infrastructure & Public Facilities	North Park	1 Year	\$40,000	Grants, P&R	On Hold	Discussed fishing at the North Park Pond with MDC. Discussing plans with City Engineer. MDC to shock pond to identify current fish population. Tentatively scheduled for FY2026. Recent water overflow from heavy rains may impact the ability to add infrastucture here.
1.I.13	Install New Shelter by NW Corner	Infrastructure & Public Facilities	North Park	1 Year	\$120,000	P&R	Not Started	Tentatively scheduled for FY2026 with other improvements in this area of North Park. Project cost should be lower than shown. Quote for consturction will be obtained with Patryla Shetler replacment quote (similar size shelter).
1.I.14	Develop 2 Sand Volleyball Courts	Infrastructure & Public Facilities	North Park	1 Year	\$30,000	P&R	Planning Started	Discussed project with interested community members. Tentatively scheduled for FY2026.
1.I.15	Develop Pickleball Courts	Infrastructure & Public Facilities	North Park	1 Year	\$150,000	P&R	On Hold	<b>LWCF Grant for Pickleball Court Development in FY2025 was not awarded. Project will be on hold until discussions take place with the City Council on future grant application during the FY2025 Budget process.</b>
1.C.12	Replace all 3 Gateway Signs	Community Identity	Signage	1 Year	\$50,000	Tourism	In Progress	Staff has held additional meetings on gateway and wayfinding signage. The communication director is managing this project. Parks Maintenance has removed the south gateway sign.
1.C.13	Install Electronic Monument Sign	Community Identity	North Park	1 Year	\$30,000	P&R	Not Started	Tentatively scheduled for FY2026 with other improvements at North Park
1.I.16	Develop Perimeter Trail	Infrastructure & Public Facilities	Rotary Park	1 Year	\$340,000	Grants, P&R	In Progress	Awarded a TAP Grant in 20222. Scheduled for FY2023. Final design being completed by Engineering department. Construction scheduled to take place in FY2024. Plans were submitted for review and were returned to ensure ADA complaine of full trail.
1.C.14	Develop New Shelter and Parking Improvements	Community Identity	Rotary Park	2 Years	\$400,000	Grants, P&R	Not Started	Tentatively Scheduled for FY2027, Will apply for LWCF Grant
1.E.3	Develop New Concessions Stand & Restroom Building	Economy	Rotary Park	2 Years	\$800,000	Grants, P&R	Not Started	Tentatively Scheduled for FY2027, Will apply for LWCF Grant
1.I.17	Reconfigure Internal Sidewalks	Infrastructure & Public Facilities	Rotary Park	1 Year	\$75,000	Grants, P&R	Not Started	Tentatively Scheduled for FY2027, Will apply for LWCF Grant. Need to review updated flood plain map before planning begins.

1.P.3	Perform Steer Creek Restoration	Planning and Land Use	Rotary Park	1 Year	\$50,000	Grants, P&R	Not Started	Tentatively Scheduled for FY2027, Will apply for LWCF Grant. Some plantings will occur earlier to help with bank stabilization
1.C.15	Install Electronic Monument Sign	Community Identity	Rotary Park	1 Year	\$30,000	P&R	Not Started	Planned for FY2026. Will be purchased at the same time as the North Park Sign
1.C.16	Install Directional Signage	Community Identity	Rotary Park	1 Year	\$2,000	P&R	Not Started	Will be completed after other Rotary Park Improvements
1.N.4	Install New Playground	Neighbors & Housing	Brashear Park	1 Year	\$150,000	Grants, P&R	In Progress	Planned for FY2024 in conjunction with splash pad. Site planning continues with Waters Edge Aquatic Design.
1.N.5	Install New Splashpad	Neighbors & Housing	Brashear Park	2 Years	\$350,000	Grants, P&R	In Progress	Planned for FY2024. Site planning continues with Waters Edge Aquatic Design.
1.C.17	Install New Shelter	Community Identity	Brashear Park	1 Year	\$140,000	Grants, P&R	In Progress	Planned for FY2024. Site planning continues with Waters Edge Aquatic Design.
1.I.18	Install Bump-Outs & Angled Parking	Infrastructure & Public Facilities	Detweiler Park	1 Year	\$15,000	Public Works	On Hold	Will discuss with new City Engineer, once hired. Improvements not currently scheduled.
1.N.6	Install Evergreen Hedge	Neighbors & Housing	Detweiler Park	1 Year	\$10,000	Grants, P&R	Planning Started	Met with MDC about funding for the completion of this project in FY2025.
1.C.18	Install Public Art	Community Identity	Detweiler Park	1 Year	\$30,000	Grants, P&R	Not Started	Scheduled for FY2025. Will discuss in community partnership meetings and with Kirksville Arts Association.
1.C.19	Install New Seating (Benches)	Community Identity	Detweiler Park	1 Year	\$5,000	Donations	In Progress	<b>The City applied for Solid Waste Management District grant through the NEMO RPC to help fund these improvements.</b>
1.C.20	Install Interpretive Historical Signage	Community Identity	Detweiler Park	1 Year	\$30,000	Grants, P&R	Not Started	Scheduled for FY2025. New Park signs were ordered and will be installed Spring 2024.
1.I.19	Install Storm Drain	Infrastructure & Public Facilities	McKinney Bark Park	1 Year	\$10,000	P&R	COMPLETED	
1.C.21	Install Dog Obstacles & Play Structures	Community Identity	McKinney Bark Park	1 Year	\$10,000	Grants, P&R	COMPLETED	
1.I.20	Install Additional On-Street Parking	Infrastructure & Public Facilities	P.C. Mills Park	1 Year	\$50,000	P&R	In Progress	Planned for FY2024. Site planning continues with Waters Edge Aquatic Design.
1.N.7	Replace Restroom	Neighbors & Housing	P.C. Mills Park	1 Year	\$125,000	Grants, P&R	In Progress	Planned for FY2024. Site planning continues with Waters Edge Aquatic Design.
1.C.22	Develop New Splash Pad	Community Identity	P.C. Mills Park	2 Years	\$350,000	Grants, P&R	In Progress	Planned for FY2024. Site planning continues with Waters Edge Aquatic Design.
1.E.4	Rebuild Single Tennis Court	Economy	Patryla Park	1 Year	\$150,000	Grants, P&R	Not Started	Crack repair for upper tennis court and some painting completed in September 2024.
1.I.21	Develop New Tennis Parking Lot	Infrastructure & Public Facilities	Patryla Park	1 year	\$150,000	Grants, P&R	Not Started	<b>Scheduled for FY2026. May apply for LWCF grant in the future.</b>
1.I.22	Develop Gravel Lot by Water Tower	Infrastructure & Public Facilities	Patryla Park	1 Year	\$50,000	Utilities	COMPLETED	
1.N.8	Develop New Playground	Neighbors & Housing	Patryla Park	1 Year	\$150,000	Grants, P&R	Not Started	<b>Scheduled for FY2026. Will apply for LWCF grant in the future.</b>
1.J.21	Develop On-Street Parking by Labyrinth	Infrastructure & Public Facilities	Patryla Park	1 Year	\$20,000	P&R	Planning Started	Notification of grant receipt was provided by the granting authority. Parking pavers will be purchased and installed in 2024. City Engineering department will be supervising this project.
1.C.23	Install Labyrinth Shelter	Community Identity	Patryla Park	1 Year	\$50,000	Grants, P&R	COMPLETED	
1.C.24	Install Standard Wood Signs	Community Identity	Hazel Creek Lake	1 Year	\$2,000	P&R	COMPLETED	

## Kirksville Parks and Recreation Master Plan PHASE 2 2027-2032

Priority	Action Item	THINK2040 Goal	Location	Duration	Budget (2022)	Source	Progress	Notes
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2.E.1	Develop Regional Muskie Fishing Event at Hazel Creek Lake	Economy	Programming	On-Going	\$0	Tourism, P&R	Planning Started	There are currently two Muskie fishing tournament that are held here annually. Staff will be working with the current tournament organizers to expand these two events.
2.I.1	Conduct Feasibility Study	Infrastructure & Public Facilities	Indoor Rec	1 Year	\$60,000	P&R	Not Started	
2.N.1	North Park Connector from Baltimore St. to Cottage Grove Trail	Neighbors & Housing	Trails	2 Years	\$1,200,000	Public Works, Others	Not Started	
2.N.2	Osteopathy St. From Scott to Hamilton St.	Neighbors & Housing	Bike Lanes	1 Year	\$60,000	Public Works	Not Started	
2.N.3	Osteopathy St. from Gardner St to Missouri St.	Neighbors & Housing	Bike Lanes	1 Year	\$50,000	Public Works	Not Started	
2.M.1	Shorten Outfield Fences on Yellow, Orange, Green Fields	Mobility & Transportation	North Park	1 Year	\$250,000	P&R	Planning Started	Planning started to provide better park access adjacent to the planned trail. Field adjustment may need to be made to allow for a road. Drone survey was completed in March 2024.
2.M.2	Relocate & Redvelop Maintenance Shop	Mobility & Transportation	North Park	1 Year	\$500,000	P&R	Not Started	
2.M.3	Extend Maple Street	Mobility & Transportation	North Park	2 Years	\$2,000,000	Engineering	Planning Started	Planning started to provide better park access adjacent to the planned trail. Drone survey was completed in March 2024.
2.N.4	Plant Street Trees Around Perimeter	Neighbors & Housing	North Park	4 Years	\$80,000	Grants, P&R	Planning Started	Once the North Park trail is complete, staff will work with local and regional MDC staff to update a tree plan for this entire park. Staff met with MDC staff in April 2024 to discuss future tree plantings in North Park.
2.N.5	Redevelop Playground	Neighbors & Housing	North Park	1 Year	\$150,000	Grants, P&R	Not Started	
2.I.2	Install New Restroom	Infrastructure & Public Facilities	Memorial Park	1 Year	\$125,000	Grants, P&R	Not Started	Restroom roof replacement completed in April 2024.
2.I.3	Install New Half Court Basketball	Infrastructure & Public Facilities	Memorial Park	1 Year	\$60,000	Grants, P&R	Not Started	
2.I.4	Install Cross Access Trail	Infrastructure & Public Facilities	Memorial Park	1 Year	\$40,000	Grants, P&R	Not Started	
2.C.1	Install New Multi-Sport Court	Community Identity	Brashear Park	1 Year	\$280,000	Grants, P&R	Not Started	Staff has met with playground and sport court vendors to discuss potential layouts and costs for this improvement.
2.I.5	Install Perimeter Trail	Infrastructure & Public Facilities	Brashear Park	1 Year	\$150,000	Grants, P&R	Planning Started	Some additional sidewalks will be included in the park improvements planned for 2024, specifically adjacent to the parking on the west side of the park. This will be discussed at the community open house.
2.C.2	Install New Outdoor Fitness Area	Community Identity	Brashear Park	1 Year	\$80,000	Grants, P&R	Not Started	
2.C.3	Install Interpretive Historical Signage	Community Identity	Brashear Park	1 Year	\$10,000	Grants, P&R	Not Started	
2.N.6	Redevelop Playground	Neighbors & Housing	P.C. Mills Park	1 Year	\$160,000	Grants, P&R	Planning Started	New playground location will be included on splash pad, shade, and parking improvement plans. These will be presented to the public at the April open house meeting.
2.I.6	Install New Full Court Basketball	Infrastructure & Public Facilities	P.C. Mills Park	1 Year	\$70,000	Grants, P&R	Not Started	
2.I.7	Reconfigure Internal Sidewalks	Infrastructure & Public Facilities	P.C. Mills Park	1 Year	\$70,000	P&R	Planning Started	Some sidewalks will be added in conjunction of development of the splash pad and installation of new restrooms in FY2024. Sidewalks are included on Waters Edge initial planning.
2.C.4	Install Archery Range	Community Identity	Patryla Park	1 Year	\$25,000	Grants, P&R	On Hold	MDC may be adding archery to the new Rock Lake Conservation Area. Discussion will be held in February on this new project.
2.I.8	Develop Perimeter Trail	Infrastructure & Public Facilities	Patryla Park	1 Year	\$290,000	Grants, P&R	Not Started	
2.C.5	Install Directional Signage	Community Identity	Patryla Park	1 Year	\$3,000	P&R	Not Started	
2.I.9	Resurface Parking Lots	Infrastructure & Public Facilities	Hazel Creek Lake	1 Year	\$50,000	P&R	Not Started	

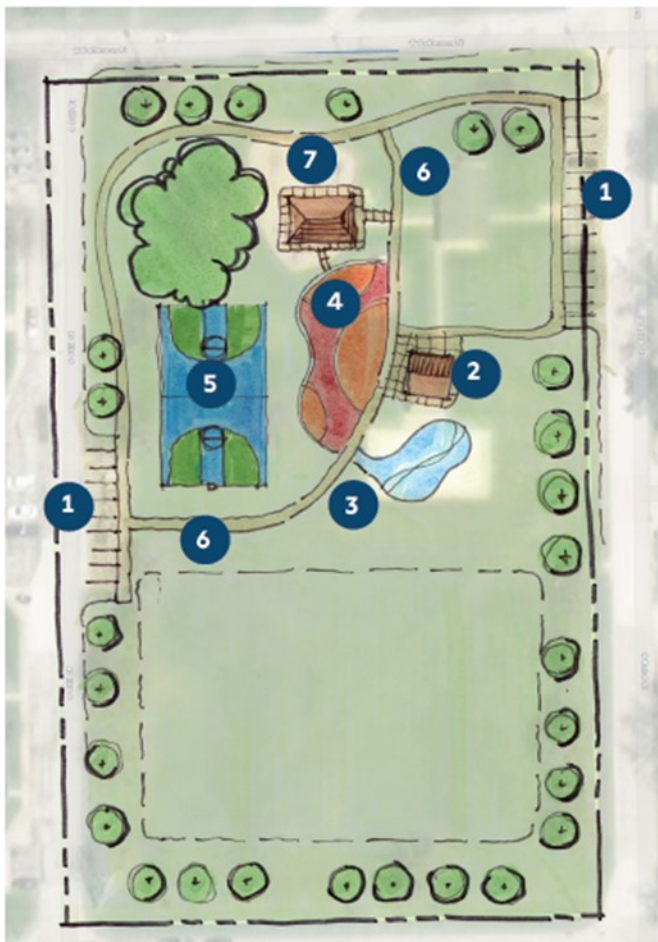
2.I.10	Replace Vault Restrooms	Infrastructure & Public Facilities	Hazel Creek Lake	1 Year	\$250,000	Grants, P&R	Not Started	
2.J.11	Install Accessible Sidewalks	Infrastructure & Public Facilities	Hazel Creek Lake	1 Year	\$60,000	P&R	Not Started	
2.C.6	Install Shelters	Community Identity	Hazel Creek Lake	1 Year	\$250,000	Grants, P&R	Not Started	

## Kirksville Parks and Recreation Master Plan PHASE 3 2032-2037

Priority	Action Item	THINK2040 Goal	Location	Duration	Budget (2022)	Source	Progress	Notes
3.C.1	Hire Full Time Recreation Assistant	Community Identity	Programming	On-Going	\$35,000	P&R	Not Started	
3.I.1	Hire Full Time Building Technician	Infrastructure & Public Facilities	Programming	On-Going	\$30,000	P&R	Not Started	
3.I.2	Aquisition of 5 to 10 acre site	Infrastructure & Public Facilities	Indoor Rec	2 Years	\$1,500,000	Donations, P&R	Not Started	
3.I.3	Develop 26,000 SF Indoor Rec Center and Site	Infrastructure & Public Facilities	Indoor Rec	3 Years	\$15,100,000	P&R	Not Started	
3.N.1	East Side Rail Trail from Normal Ave. to Florence ST.	Neighbors & Housing	Trails	2 Years	\$850,000	Public Works, Others	Planning Started	Seeking grants for purchase land and development.
3.N.2	Osteopathy Trail Extions from Michigant St. to Franklin St.	Neighbors & Housing	Trails	2 Years	\$630,000	Public Works, Others	Not Started	
3.C.2	Develop 5 U-14 Soccer Fields	Community Identity	North Park	2 Years	\$2,200,000	Grants, P&R	Planning Started	Survey completed March 2024. Soccer Complex design and start of development tentativly scheduled for FY2025.
3.C.3	Develop Concessions and RR Building	Community Identity	North Park	2 Years	\$1,000,000	P&R	Planning Started	Staff continues to work with sports development and construction firms to aquire estimates for site development. Staff will seek funds for a full site plan to be developed in early 2025.
3.C.4	Develop Soccer Parking	Community Identity	North Park	2 Years	\$250,000	P&R	Planning Started	Survey completed March 2024.
3.C.5	Develop Playground	Community Identity	North Park	1 Year	\$200,000	Grants, P&R	Not Started	
3.M.1	Renovate Existing Parking Lot	Mobility & Transportation	North Park	1 Year	\$60,000	P&R	Not Started	Continued maintenance funds budgeted for some concrete repair in 2024.
3.C.6	Install Directional Signage	Community Identity	North Park	1 Year	\$3,000	P&R	Not Started	
3.C.7	Develop New Skate Park	Community Identity	Rotary Park	1 Year	\$450,000	Grants, P&R	Not Started	
3.N.3	Redevelop Shelter	Neighbors & Housing	Memorial Park	1 Year	\$140,000	Grants, P&R	Not Started	
3.N.4	Redevelop Shelter	Neighbors & Housing	P.C. Mills Park	1 Year	\$150,000	Grants, P&R	Not Started	
3.N.5	Redevelop Parking Lot	Neighbors & Housing	Jaycee Park	1 Year	\$190,000	P&R	Not Started	
3.N.6	Replace Restroom	Neighbors & Housing	Jaycee Park	1 Year	\$125,000	Grants, P&R	Not Started	
3.C.8	Develop New Splash Pad	Community Identity	Jaycee Park	2 Years	\$400,000	Grants, P&R	Not Started	
3.C.9	Develop All-Inclusive Playground	Community Identity	Jaycee Park	1 Year	\$400,000	Grants, P&R	Not Started	
3.I.4	Reconfigure Internal Sidewalks and Trails	Infrastructure & Public Facilities	Jaycee Park	1 Year	\$180,000	P&R	Not Started	
3.C.10	Install 2 New Shelters	Community Identity	Jaycee Park	1 Year	\$300,000	Grants, P&R	Not Started	
3.N.7	Reconfigure Ball Field	Neighbors & Housing	Jaycee Park	2 Years	\$120,000	P&R	Not Started	
3.I.4	Install New Half Court Basketball	Infrastructure & Public Facilities	Jaycee Park	1 Year	\$50,000	Grants, P&R	Not Started	
3.C.11	Install Fishing Platform	Community Identity	Patryla Park	1 Year	\$80,000	Grants, P&R	Not Started	
3.C.12	Install Fishing Platform	Community Identity	Hazel Creek Lake	1 Year	\$80,000	Grants, P&R	Not Started	



# P.C. MILLS PARK



## PROPOSED IMPROVEMENTS

1. ON-STREET PARKING - \$50,000
2. RESTROOM - \$125,000
3. SPLASH PARK - \$350,000
4. PLAYGROUND - \$160,000
5. FULL COURT BASKETBALL - \$70,000
6. INTERNAL SIDEWALKS - \$70,000
7. PICNIC SHELTER - \$150,000

**PROJECT TOTAL \$975,000**

P. C. MILLS PARK IS THE ONLY PARK SERVING THE SOUTHEAST QUADRANT OF THE CITY, ONE OF THE FASTEST GROWING AND LEAST SERVED CORNERS OF TOWN. THE PLAN PROPOSES A SUITE OF IMPROVEMENTS TO THIS PARK ACROSS THE THREE PHASES OF THE PLAN DESIGNED TO MAKE IT MORE ACCESSIBLE, ACTIVE, AND USER-FRIENDLY TO THE NEIGHBORHOODS IT SERVES.

Phase 1 of the master plan proposes additional on-street parking on both Baird Street and Devlin Place. This phase will also include the first replacement of a wading pool with a new splash park. Splash parks will allow citizens greater accessibility to water play while also significantly reducing the City's maintenance and staffing costs. At the time the wading pool is converted to a splash park, the City will also replace the restroom. Phase 2 improvements will include the redevelopment of the playground, the installation of a full-court basketball court, and an improved sidewalk system connecting the amenities and providing full east-to-west pedestrian access. In Phase 3, the picnic shelter will also be replaced. The improvements will create stronger connections among all the amenities. Large flexible open spaces will be created in both the northeast corner and southern half of the park, suitable for everything from community block parties to kite-flying and flag football.

# Lakes, Parks & Recreation Commission

## July 2024 Activity Report

### **Aquatic Center/Aquatics:**

- Two Dollar Swim Nights have been held so far this summer. The event on June 1, sponsored by KraftHeinz, had 321 people in attendance. The event on June 15, sponsored by Kirksville Women of Today, had 303 in attendance. There are two more Dollar Swim Nights scheduled.
- An email was sent to all ATSU students and City of Kirksville employees, reminding them to register for or take advantage of their passes at the Aquatic Center. There has been a noticeable decrease in usage from both user groups.
- To encourage pool usage during off-peak times, a 2-for-1 promotion was offered on daily admission on Tuesdays, June 18 and June 25. Average Tuesday attendance is 116 daily admissions. Attendance on June 18 was 243 daily admissions, and on June 25, it was 252. Many of the patrons who took advantage of this promotion were not regular users of the facility.
- On the evening of Sunday, June 23, a portion of the water park was drained for the installation of the new slide pad for the family slide. The Aquatic Center remained closed on Monday, June 24, to allow the adhesive to cure, and the pool was refilled that evening. The water park reopened as scheduled on Tuesday.
- The ASA Aquadogs hosted their first swim meet of the season on Saturday, June 22. Their second meet is scheduled for July 13.
- The indoor pool will be closed for annual maintenance from July 14 to July 21. During this closure, paint will be touched up and the water changed.

### **Recreation Programming:**

- The 2024 KBSL Season is nearing its end, with most regular season games completed. The tournament for the older age divisions is scheduled to begin on July 8.
- The first Movie in the Park event took place on Saturday, June 8, at the Ray Klingensmith Amphitheatre in Rotary Park, with an estimated 75 people attending to watch "Wonka" on the 25-foot big screen. The second movie showing, scheduled for June 22, was canceled due to inclement weather. "Migration" will now be shown on Saturday, July 13.
- The first session of the Summer Tennis Lesson program has concluded, with 29 kids participating. Enrollment for the second and third sessions is strong.

- Tickets are now on sale for the summer musical production of "Seussical the Musical." Performances are scheduled for July 12 and 13 at 7:00 pm, and July 14 at 2:00 pm at the William Matthew Middle School Auditorium. Tickets are just \$12 per person.
- The 2024 Youth Theatre Camp will be held from July 1-14 at the William Matthew Middle School Auditorium. The first week will focus on honing theatre skills, while the second week will involve rehearsals with the adult cast of "Seussical the Musical." Teen campers will join the ensemble for the summer performances in July.
- Planning is underway for the 2024 Kids Mini Mud Mile, scheduled for Saturday, August 17. This year's event will feature new obstacles and course routes. Registration is open, and kids ages 3-15 can participate for \$10.
- The first Block Party of the year was held on June 23 at PC Mills Park, with an estimated 250 people attending to enjoy kids' games, bubble machines, free chips and hot dogs, and more. Upcoming Block Party dates and locations are as follows: Memorial Park- July 14, Jaycee Park- July 21, Brashear Park- August 4. All Block Parties will be held from 3:00pm-5:00pm

#### **Park Projects/Maintenance:**

- The new restrooms at Spur Pond opened on June 26. Fire Chief Jon Cook assisted Parks Maintenance with the solar kit installation.
- Unfortunately, funding for the pickleball courts was not secured. The notification outlined various reasons, noting the high number of applications and the City having an LWCF open for the Spur Pond and Patryla restrooms.
- Staff continues to work closely with Waters Edge Aquatic Design on the Brashear Park and P.C. Mills Park Splash Pad projects. The tentative project schedule includes advertising a project bid in July, with construction expected to start in September or October.
- City Engineering staff are collaborating with the granting authority through MODNR State Parks to approve the design for the RTP trail project at North Park. They are also working with the Federal Highway Commission to receive approval for specific hard surface wording for the bid documents. Once approved, the bid will be advertised.
- The City Engineering Department has received approval for an updated design for the TAP grant project sidewalks at Rotary Park. The sidewalk along New Street had to curve further into the park to meet ADA slope requirements. Staff is hopeful this project will be approved for bidding this year.

## 2024 Parks and Recreation Income Report

Month	State & Federal Grants	Admission Fees	Concessions	Activity Fees	Contractual Fees	Parks & Recreation Sales Tax	Sales of Merchandise	Refunds & Reimb	Contributions	Sale of Property	Transfer In	Investment Earnings	Misc	Total
January	\$ (1,028.40)	\$ 5,304.32	\$ -	\$ 6,846.50	\$ 384.00	\$ 148,155.09	\$ 110.00	\$ -	\$ 1,025.00	\$ -	\$ -	\$ 4,058.53	\$ -	\$ 164,855.04
February	\$ 1,028.40	\$ 12,031.28	\$ -	\$ 9,571.00	\$ 165.00	\$ 173,058.90	\$ 85.00	\$ -	\$ 3,050.00	\$ -	\$ -	\$ 3,904.84	\$ 25.00	\$ 202,919.42
March	\$ -	\$ 10,962.51	\$ -	\$ 28,182.34	\$ 2,500.00	\$ 153,090.60	\$ 109.00	\$ -	\$ 2,262.00	\$ -	\$ -	\$ 4,482.30	\$ -	\$ 201,588.75
April	\$ -	\$ 8,784.88	\$ 3,505.25	\$ 8,940.50	\$ 429.00	\$ 178,788.05	\$ 141.00	\$ -	\$ 1,560.00	\$ -	\$ -	\$ 4,456.44	\$ -	\$ 206,605.12
May	\$ -	\$ 36,770.30	\$ 13,650.70	\$ 14,897.00	\$ 429.00	\$ -	\$ 992.26	\$ 225.00	\$ 16,010.54	\$ 7,600.00	\$ -	\$ 4,618.64	\$ -	\$ 95,193.44
June MTD	\$ -	\$ 44,294.85	\$ 33,687.01	\$ 13,664.50	\$ -	\$ -	\$ 572.74	\$ -	\$ 650.00	\$ -	\$ -	\$ -	\$ -	\$ 92,869.10
July														\$ -
August														\$ -
September														\$ -
October														\$ -
November														\$ -
December														\$ -
YTD Total	\$ -	\$ 118,148.14	\$ 50,842.96	\$ 82,101.84	\$ 3,907.00	\$ 653,092.64	\$ 2,010.00	\$ 225.00	\$ 24,557.54	\$ 7,600.00	\$ -	\$ 21,520.75	\$ 25.00	\$ 964,030.87
2022 Budget	\$ 149,750.00	\$ 200,000.00	\$ 85,000.00	\$ 129,750.00	\$ 18,000.00	\$ 1,886,587.00	\$ 2,200.00	\$ -	\$ 63,350.00	\$ 5,000.00	\$ 86,500.00	\$ 35,000.00	\$ 150.00	\$ 2,661,287.00
YTD %	0.0%	59.1%	59.8%	63.3%	21.7%	34.6%	91.4%		38.8%	0.0%	0.0%	61.5%	16.7%	36.2%

## 2023 Parks and Recreation Income Report

Month	State & Federal Grants	Admission Fees	Concessions	Activity Fees	Contractual Fees	Parks & Recreation Sales Tax	Sales of Merchandise	Refunds & Reimb	Contributions	Sale of Property	Transfer In	Investment Earnings	Misc	Total
January	\$ -	\$ 10,615.40	\$ -	\$ 7,294.50	\$ -	\$ 160,361.06	\$ 158.00	\$ 5,325.00	\$ -	\$ -	\$ -	\$ 2,993.95	\$ -	\$ 186,747.91
February	\$ 17,463.97	\$ 10,835.57	\$ -	\$ 11,604.50	\$ 224.00	\$ 152,224.08	\$ 90.00	\$ 1,325.00	\$ -	\$ -	\$ -	\$ 2,720.88	\$ -	\$ 196,488.00
March	\$ -	\$ 10,232.53	\$ -	\$ 21,817.00	\$ 320.00	\$ 138,107.64	\$ 103.00	\$ 1,175.00	\$ -	\$ 2,050.00	\$ -	\$ 3,513.05	\$ -	\$ 177,318.22
April	\$ -	\$ 10,128.93	\$ 2,210.75	\$ 14,813.00	\$ 2,788.00	\$ 152,627.69	\$ 62.00	\$ 5,100.00	\$ -	\$ -	\$ -	\$ 3,055.11	\$ -	\$ 190,785.48
May	\$ (17,463.97)	\$ 32,584.99	\$ 13,328.00	\$ 13,426.00	\$ 480.00	\$ (178,970.22)	\$ 466.00	\$ 4,750.00	\$ -	\$ -	\$ -	\$ 3,915.46	\$ 25.00	\$ (127,458.74)
June	\$ -	\$ 54,094.03	\$ 43,584.25	\$ 20,632.74	\$ -	\$ 168,917.69	\$ 446.00	\$ 2,650.00	\$ 100.00	\$ -	\$ -	\$ 4,219.75	\$ -	\$ 294,644.46
July	\$ -	\$ 37,532.10	\$ 29,602.25	\$ 17,056.50	\$ 496.00	\$ 163,384.40	\$ 415.00	\$ 3,175.00	\$ -	\$ -	\$ -	\$ 3,844.71	\$ 367.48	\$ 255,873.44
August	\$ -	\$ 19,751.00	\$ 7,039.75	\$ 9,535.00	\$ 432.00	\$ 158,029.80	\$ 153.00	\$ 675.00	\$ -	\$ 22.00	\$ -	\$ 3,303.82	\$ 25.00	\$ 198,966.37
September	\$ -	\$ 2,141.67	\$ 187.50	\$ 2,760.00	\$ -	\$ 175,944.87	\$ 26.00	\$ 675.00	\$ -	\$ -	\$ -	\$ 4,193.21	\$ -	\$ 185,928.25
October	\$ -	\$ 15,725.94	\$ 2,799.75	\$ 8,399.00	\$ 12,352.00	\$ 146,373.17	\$ 147.99	\$ 4,145.16	\$ -	\$ -	\$ -	\$ 3,505.82	\$ -	\$ 193,448.83
November	\$ 23,363.66	\$ 9,379.72	\$ -	\$ 7,361.00	\$ 384.00	\$ 146,148.91	\$ 43.00	\$ -	\$ 2,750.00	\$ -	\$ -	\$ 3,638.98	\$ -	\$ 193,069.27
December	\$ 9,408.40	\$ 9,727.10	\$ -	\$ 4,584.50	\$ -	\$ 506,243.95	\$ 72.00	\$ 1,306.61	\$ 30,670.16	\$ 4.00	\$ 75,000.00	\$ 4,952.21	\$ -	\$ 641,968.93
YTD Total	\$ 32,772.06	\$ 222,748.98	\$ 98,752.25	\$ 139,283.74	\$ 17,476.00	\$ 1,889,393.04	\$ 2,181.99	\$ 30,301.77	\$ 33,520.16	\$ 2,076.00	\$ 75,000.00	\$ 43,856.95	\$ 417.48	\$ 2,587,780.42
2023 Budget	\$ 247,153.00	\$ 200,000.00	\$ 73,000.00	\$ 123,500.00	\$ 15,000.00	\$ 1,869,333.00	\$ 2,200.00	\$ 27,800.00	\$ -	\$ -	\$ 75,000.00	\$ 15,000.00	\$ 150.00	\$ 2,648,136.00
YTD %	13.3%	111.4%	135.3%	112.8%	116.5%	101.1%	99.2%	109.0%	0.0%	0.0%	100.0%	292.4%	278.3%	97.7%

## 2024 Aquatic Center Attendance

Month	Daily Admission	Pass Visits	Total Visits
January	345	1,030	1,375
February	418	1,566	1,984
March	522	1,530	2,052
April	412	1,406	1,818
May	1,487	2,240	3,727
June MTD	5,449	4,651	10,100
July			-
August			-
September			-
October			-
November			-
December			-
Year To Date Visits	8,633	12,423	21,056

## 2023 Aquatic Center Attendance

Month	Daily Admission	Pass Visits	Total Visits
January	602	2,076	2,678
February	605	1,995	2,600
March	736	1,980	2,716
April	635	1,782	2,417
May	1,583	2,355	3,938
June	5,473	5,504	10,977
July	6,250	4,876	11,126
August	2,554	3,096	5,650
September	279	1,446	1,725
October	172	1,500	1,672
November	229	1,450	1,679
December	340	1,196	1,536
Year To Date Visits	19,458	29,256	48,714

## 2022 Aquatic Center Attendance

Month	Daily Admission	Pass Visits	Total Visits
January	363	1,425	1,788
February	461	1,663	2,124
March	595	1,907	2,502
April	568	1,699	2,267
May	786	1,637	2,423
June	5,493	4,485	9,978
July	5,990	4,817	10,807
August	3,476	3,811	7,287
September	379	1,779	2,158
October	273	1,563	1,836
November	315	1,507	1,822
December	367	1,245	1,612
Year To Date Visits	19,066	27,538	46,604

## 2021 Aquatic Center Attendance

Month	Daily Admission	Pass Visits	Total Visits
June	556	279	835
July	7,363	5,248	12,611
August	5,057	4,255	9,312
September	826	1,734	2,560
October	177	1,748	1,925
November	178	1,467	1,645
December	324	1,279	1,603
Year To Date Visits	14,481	16,010	30,491