



Meeting Date: 10/18/2021

Item: 8

Report Prepared by: Mari E. Macomber, City Manager

Recommended Motion: To approve an Ordinance of the City of Kirksville, Missouri, amending Chapter 2 Article II. – City Council Division 1.-Generally by adding a new section concerning City Council vacancies of the Code of Ordinances of the City of Kirksville, Adair County, Missouri.

Background: This past year, immediately after the municipal election, the City Council was faced with the responsibility of filling a vacancy on the City Council due to the resignation of Chuck Long from the City Council. Missouri law places the responsibility of filling vacancies that occur on City Council with the City Councilmembers. After completing the process and selecting an individual to fill the vacancy, the City Council discussed the importance of having a written process that would be in place to serve future City Councils when faced with the responsibility of filling a City Council vacancy.

Council Policy #29 is being finalized and will be brought to the Council for approval in November. It will provide the process and framework for the selection process and include opportunity for public review and public input. This Policy will also provide for an open process that works to show not only why someone is interested in serving on the City Council, but what issues did the individual hope to address. The process will allow for multiple applicants, narrowed down to the top (3), who would then be asked to make a presentation, respond to City Council and citizen questions. The final decision as to the appointment would be made by the City Council through a public vote.

Citizen Impact: This process will work to identify an individual who is willing to take the time to submit an application, prepare a response on a timely topic, and respond to both City Council and community questions. Citizens will be given the opportunity to learn more about the candidates and to provide feedback to the City Council.

Fiscal Impact: The City will incur costs due to staff time involved by the City Clerk to work with the applicants and ensure the City Council receives the information timely.

Respectfully submitted,

A handwritten signature in blue ink that reads "Mari E. Macomber".

Mari E. Macomber
City Manager