



## Bid Notice - Beverage Supplier

The City of Kirksville will accept sealed bids to be the beverage supplier at the North Park Sports Complex, the Kirksville Aquatic Center, and for select special events. This contract will be for a term of two (2) years commencing on April 1, 2023 through March 31, 2025, with the option for the City to extend for one (1) additional year, through March 31, 2026.

Bids will be accepted at the office of the City Clerk, 201 S. Franklin St., Kirksville, Missouri, 63501-3508, until 3:00 pm local time on Thursday, March 2, 2023 at which time they will be opened and publicly read. Proposals that contain any omissions, erasures, alternations, or specifications that contain any irregularities of any kind, may be rejected and categorized as unresponsive. No proposals will be considered unless properly signed by the bidder, or a legally authorized agent or representative, with address and phone number in the correct spaces provided.

The City of Kirksville reserves the right to reject any and all bids, and to waive any and all irregularities and/ or formalities as deemed appropriate in the sole discretion of City, and to negotiate contract terms with the successful bidder, and the right to disregard all nonconforming, non-responsive or conditional bids. Discrepancies between words and figures will be resolved in the favor of wording. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum. Bid selection will be based on the lowest and best bidder that is in the best to the City. No bid may be withdrawn after the time for the opening of the bids is past. All bids must be submitted on forms furnished at the office of the **City Clerk, 201 South Franklin Street, Kirksville, Missouri 63501**; and plainly marked on the outside in the lower left corner **Sealed Bids – Beverage Supplier**. Any bid received after the designated time of announced bid opening shall be refused and returned unopened to bidder.

The City of Kirksville does not discriminate in its decisions on the basis of age, ancestry, color, disability, gender, gender identity, marital status, national origin, race, religion, sexual orientation, or on any other basis that would be in violation of any applicable federal, state, or local law. Furthermore, the City of Kirksville will make reasonable accommodations for qualified individuals with known disabilities unless doing so would result in an undue hardship.



## Sealed Bid Proposal – Beverage Supplier

To be the beverage supplier at the North Park Sports Complex, the Kirksville Aquatic Center, and for select special events. This contract will run April 1, 2023 through March 31, 2025, with the option for the City to extend through March 31, 2026.

1. Please complete the chart below with the quantity and price that you will guarantee for each line item, should the City of Kirksville decide to contract with you as the beverage supplier.

Item	Description	Price
20 oz Bottled Soda	_____ per case, cost per case	\$
20 oz Sports Drink	_____ per case, cost per case	\$
20 oz Water	_____ per case, cost per case	\$
_____	_____ per case, cost per case	\$
_____	_____ per case, cost per case	\$

1. The bidder shall provide a list of available twenty (20) ounce bottled soda beverages and sports drinks. This list shall also include bottled water. If other sizes of product are available please include those prices as well.
2. The undersigned bidder acknowledges, that if this Bid is accepted, the bid price listed above will become the formal contract between the bidder and the City of Kirksville for the duration of the contract period. At point of acceptance, the City will sign the bid document and return a copy to the awarded bidder. This contract will expire on March 31, 2025, unless the City agrees to extend the contract one additional year, through March 31, 2026.
3. No bidder may withdraw their bid within sixty (60) days after the actual date of bid opening.
4. The awarded bidder shall possess the exclusive rights to provide soda, sports beverages, and bottled water for resale by the City of Kirksville Parks and Recreation Department for the term of the contract at the North Park Sports Complex, Kirksville Aquatic Center and select special events.

5. One double doored forty-one (41) cubic foot refrigeration/cooler unit, or a mutually agreeable alternative, for storage of product must be supplied by the bidder at the North Park Sports Complex no later than May 1, 2023. One double doored forty-one (41) cubic foot refrigeration/cooler units, or a mutually agreeable alternative, for storage of product must be supplied by the bidder at the Kirksville Aquatic Center no later than May 1, 2023. The refrigeration/cooler units shall be high quality and will be supplied by and maintained by bidder at no cost to the City.
6. A regular delivery route shall be established by bidder to keep product appropriately stocked. In the event of a special order between regular deliveries, the order shall be delivered within two business days or made available for pick up by the City.
7. Bidder will provide the City, upon request, the use of a portable onsite vending trailer or wagon, and appropriate refrigeration/cooling units with no additional charges or minimum purchases.

I, the undersigned agent for the firm named below, certify that the bid pricing submitted, if accepted, the prices quoted above include all applicable taxes, surcharges and fees for the duration of agreement ending. By my signature below, I certify that this bid submittal meets the specifications requested and I have the authority to submit the pricing.

## Bidder Certification Signature & Information

FIRM: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

BY: \_\_\_\_\_ TITLE: \_\_\_\_\_  
(NAME OF PERSON AUTHORIZED TO SIGN)

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_



## Bidders List

1. Lloyd Distributing  
23731 Highway11  
Kirksville, MO 63501  
660.665.1907
  
2. Macon Coca-Cola Bottling Co  
29674 Kellog Ave  
Macon, MO 63552  
660.385.2111
  
3. Pepsi Cola Memphis Bottling  
PO Box 277  
Memphis, MO 63555  
660.465.8553